



# PURCHASE ORDER

## CITY GOVERNMENT OF PASIG

Agency Name

Supplier : OMEL ENTERPRISES INC.  
Address : 2M. Tanangco St., Buting, Pasig City

P.O. No. : 23-09-0587  
Date : 09/07/2023  
Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office  
Date of Delivery : \_\_\_\_\_

Delivery Term : Please refer to the Terms of Reference  
Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	COPIES	104	Printing and Binding, OMEL ENTERPRISES INC. Product: Manual Title: Annual Investment Program (AIP) 2024  Number of Copies: 104 copies Number of Pages: 380 pages Size of Paper: 8.5" x 13" Type of Paper: Book/Bond paper (70 gsm) inside Printing: 15 pages full-colored printing, 365 pages black and white printing. Back-to-back printing will start after the "Table of Contents" With flyleaf on the 1st and last page of the manual With title of the manual on the spine of the manual Cover: PUR or Perfect Bound Colored Delivery Period: 45 days after issuance of Notice to Proceed (NTP)  *Purchase Order shall cover all the items found in the Request for Quotation, Terms of Reference/ Technical Specification and Bid Bulletin/s, if any.	1,530.00	159,120.00
***** Nothing Follows *****					
For the dissemination of Approved Pasig City's AIP 2024 for the use of City Planning and Development Office					

Control No. **4833** GRAND TOTAL : **Php 159,120.00**

Total Amount in Words One Hundred Fifty-nine Thousand One Hundred Twenty Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :   
OLIVER B. ROMERO  
(Signature over printed name of Supplier)  
Date 9/18/23

VICTOR MA REGIS N. SOTTO  
(Authorized Official)  
City Mayor

Requisitioning Office/Dept. :   
PRISCELLA B. MEJILLANO  
(Authorized Official)

Funds Available :   
JUVY A. CUENCO  
Chief Accountant

Amount : ₱ 159,120.00  
OBR No. : 100-2023-07  
0059-1041